

**DRAFT MINUTES OF THE
EXTRAORDINARY MEETING OF THE LICENSING COMMITTEE**

**TUESDAY, 27 APRIL 2021
(ON THE RISE OF THE ANNUAL GENERAL MEETING OF COUNCIL)**

Present: Cllr Emma Plouviez in the Chair

Cllr Brian Bell (Vice-Chair), Cllr M Can Ozsen, Cllr Sophie Conway, Cllr Susan Fajana-Thomas, Cllr Margaret Gordon, Cllr James Peters, Cllr Sem Moema, Cllr Sharon Patrick, Cllr Penny Wrout, Cllr Gilbert Smyth, Cllr Peter Snell, Cllr Kofo David and Cllr Gilbert Smyth

Officers: Dawn Carter-McDonald - Director for Legal and Governance Services
Louise Humpreys - Head of Legal and Governance Services
Natalie Williams - Governance Services Officer

Apologies: Cllr Caroline Selman (maternity leave)

1 Appointment of the Chair and Vice Chair

- 1.1 Natalie Williams, Governance Services Officer opened the meeting reminding Members of the remote meetings protocols and requesting the Committee note the appointments of the Chair and Vice Chair made by Council at its Annual General Meeting.

RESOLVED: To note the confirmed appointment of Councillor Plouviez to the position of Chair and Councillor Bell to the position of Vice Chair of the Licensing Committee, as agreed by Full Council at its Annual General Meeting on 27 April 2021.

Councillor Plouviez assumed the role of Chair for the remainder of the meeting.

2 To Note the Terms of Reference of the Licensing Committee and the Licensing Sub Committees for the Municipal Year 2021/22

RESOLVED: To note the terms of reference for the Licensing Committee and Licensing Sub Committee for the municipal year 2021/22 as set out in Part 3, paragraph 3.3.7 and 3.3.8 of the Council's constitution

3 Apologies for Absence

- 3.1 Apologies for absence were received on behalf of Councillor Selman who was on maternity leave.

NOTED

4 Declarations of Interest - Members to declare as appropriate

- 4.1 There were no declarations of interest.

NOTED

5 Establishment and Composition of the Licensing Sub Committees 2021/22

RESOLVED: To approve the establishment and membership of five Sub Committees (A-E) as set out in Appendix 1.

6 Any Other Business The Chair Considers To Be Urgent

- 6.1 There was no urgent business for consideration.

NOTED

Meeting duration: 21:37 - 21:40

Chairperson at the meeting:

Cllr Emma Plouviez

Tuesday, 27 April 2021

Contact:

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